



Primary & Secondary
Healthcare Department

No. P&SHD/PMU/OS/SEC/2021
PROJECT MANAGEMENT UNIT
31-E1, GULBERG III, LAHORE
Dated Lahore the, February 24th, 2021

Subject:

**MINUTES OF PRE-BID / PROPOSAL MEETING REGARDING RFP FOR PROVISION OF SECURITY SERVICES
FOR 26 DHQ HOSPITALS OF PUNJAB**

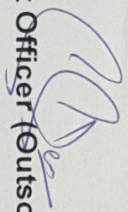
Pre Bidding meeting was held on February 23rd, 2021 at 11:30 AM in the Committee Room of Project Management Unit (PMU) under the convenorship of convener of Procurement Committee, PMU.


2. Director Outsourcing (PMU) informed the participants that Project Management Unit Primary & Secondary Healthcare Department has invited sealed bids / proposals (Technical & Financial) for the procurement of Security Services for 26 DHQ Hospitals of Punjab. Scope of Services, Technical & Financial Forms and salient features of advertised RFP were briefed to the participants. The queries by the participants / prospective bidders were invited and clarified / answered. Some important decisions / clarifications against each contended point are as follows:

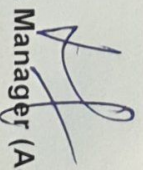
Querier	Bidders Queries	Decisions & Clarification
GB Security Services (Pvt) Ltd	<ol style="list-style-type: none">1. It needs to be clarified that Punjab sales tax will be calculated on gross amount or otherwise.2. Whether the government contributions i.e. EOBI, Social security shall be incorporated in the quoted rate or otherwise.	<ol style="list-style-type: none">1. It is hereby clarified that Sales Tax (GST/PST) is always calculated on the amount which is exclusive of tax rather than gross amount. The gross amount is inclusive of all taxes.2. As per the Circular of Punjab Procurement Regulatory Authority vide No. L&M(PPRA)10-01/2011 dated 03rd December 2018, "The procuring agency must evaluate the bids considering the fact that the rates quoted by the bidders include the base line of minimum wages alongwith other applicable taxes. Any bid which is devoid of aforementioned parameter might carry the inbuilt tendency to evade the state law / rules which cannot be allowed and taken as an apt discourse or process". Social Security & EOBI does not come under the definition of taxes instead these are the contributions for which the service provider / contractor is responsible to pay for its employees and it is the responsibility of applicant to include these contribution in their overall Financial Bid under any head i.e. management cost alongwith other costs (uniform, shoes, etc.). Further, the Financial Proposals of the subject Security Services includes three main section which are Rates of Human Resource, Rented Cost of Associated Supplies and Management Cost.

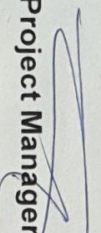
Querier	Bidders Queries	Decisions & Clarification
<p>MPS Security Guards Services (Pvt) Ltd (Not a Prequalified Applicant for the subject RFP)</p>	<ol style="list-style-type: none"> 1. Conditions laid down for Technical evaluation and profile of the applicant is so simple that almost every company will meet this criteria, there is not even any single clause which differentiate between normal good and best vendor. E.g. Maintaining the Paid up Capital / value more than 10 million is mandatory but it is being overlooked. 2. Segregation of hospitals in divisions contradict with PPRa rule. 3. Lowest financial proposal bid shall meet the criteria mentioned under PPRa rule 55 in order to obtain quality vendor. 4. Penalty clauses regarding absence are unjustified. 5. PMU should go for open tender 	<ol style="list-style-type: none"> 1. It is apprised that the subject RFP was floated among the prequalified applicants. The prequalification process was completed recently, so Procurement Committee, PMU deliberately kept the Technical Evaluation Criteria simple to avoid the duplication of the data that was already obtained in the prequalification process. Further, the implementation and functioning of the security companies is responsibility of the concerned relevant department which is Home Department for the security companies. In the RFP it is mandatory for all the applicant to submit the active approved / licensed / registered certificate by the Punjab, Home Department which cover the all the technical and functioning aspect of Security Companies. 2. The segregation of hospital Package Wise / Division wise is duly in line with PPR-2014. 3. Similarly the criteria to determine Lowest Financial Proposal is duly in line with PPR-2014. 4. Penalty clause regarding absentee is 500 plus the amount of daily wage. This penalty is justified and incorporated after detail deliberation of Procurement Committee, PMU. 5. Procuring Agency cannot opt for open tender as the cost of overall project of subject Security Services is more than 100 Million. <p>It is pertinent to mention the Querier is not the prequalified applicant against the subject Procurement of Security Services.</p>

3. The Pre-Bids minutes / decisions will be construed as part of the bidding document.

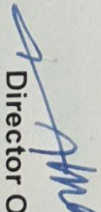

Project Officer (Outsourcing)


Project Manager Outsourcing



Project Manager (A&A)


Senior Project Manager (A&A)


Procurement Specialist


Director Operations


Director Outsourcing


Deputy Project Director